

Cherrywood Community Primary School Hampshire



Governor Allowances Policy

Adopted on:	Mar 2025
Signed on behalf of the Governing Body	Mrs B Read Chair
Review Date	Mar 2027

This policy statement has been developed in accordance with the Education (Governors' Allowances) Regulations 2003. The school believes that paying governors' expenses, in specific categories as set out below, is important in ensuring equality of opportunity to serve as governors for all members of the community and so is an appropriate use of school funds.

Governors of the school are entitled to claim for the actual costs which they incur in attending meetings of the Governing Body, its committees, and Hampshire Education Service governor training as follows:

- Childcare or babysitting expenses (except where care is provided by a spouse or partner)
- Cost of care arrangements for an elderly or dependent relative (except where care is provided by a spouse or partner)
- Cost of travel from home or place of work as appropriate) by the least expensive means possible. For this purpose, travel by private car will be allowable at the same rate per mile currently paid by Hampshire County Council to cover petrol, diesel and electric costs only.
- Telephone, photocopying, stationery, and postage – reimbursed at cost (though governors are able to use the school facilities for governing body business).
- The extra costs they incur in performing their duties either because they have special needs or because English is not their first language

Claims should be made on the appropriate form, supported by receipts or details as appropriate and submitted within one month of the date when the expenses were incurred. Claims of less than £25 may be authorised by the Chair of Governors; claims of more than £25 will be submitted to the Governing Body for approval.

Date adopted 24th March 2025
Review date: March 2027

Signed by: Betty Read
on behalf of the Governing Body